

## Woodhouse Junior Football Club

### Anti-bullying Statement of Intent

In line with Sheffield and Hallamshire, CFA, Woodhouse Junior Football Club is committed to providing a caring, friendly and safe environment for all of our members so that they can participate in football in a relaxed and secure atmosphere.

Bullying of any kind is **totally unacceptable** at our club.

If bullying does occur, all members or parents should be able to tell and know that incidents will be dealt with promptly and effectively. We are a **TELLING** club. This means that anyone who knows that bullying is happening is expected to tell the **Club Welfare officer or any Committee Member**.

#### What is bullying

- Bullying is the use of aggression with the intention of hurting another person. Bullying results in pain and distress to the victim.
- Bullying can be.
- Emotional – being unfriendly, excluding (emotionally and physically) sending hurtful text messages, tormenting (e.g. hiding football boots/shin pads, threatening gestures)
- Physical – pushing, kicking, hitting, punching or any use of violence.
- Racist – racial taunts, graffiti, gesture
- Sexual – unwanted physical contact or sexually abusive comments
- Homophobic – because of or focussing on the issue of sexuality
- Verbal – name-calling, sarcasm, spreading rumours, teasing

#### Why its important to respond

- Bullying hurts.
- No one deserves to be a victim of bullying
- Everyone has the right to be treated with respect
- Individuals who are bullying need to be made aware and learn different ways of behaving.
- The impact on a child or a young person can be devastating and in some cases affect all aspects of their life, in extreme cases it can lead to suicide threats and even attempts.

#### Objectives of this policy

- The club has a responsibility to respond promptly and effectively to issues of bullying.
- All club members, coaches, officials, parents/carers should have an understanding of what bullying is.

- All club members, officials and coaching staff should know what the club policy is on bullying, and follow it when bullying is reported.
- All players and parent/carers should know what the club policy is on bullying and what they should do if bullying arises.
- As a club we take bullying seriously. Players and parents/carers should be assured that they would be supported when bullying is reported.
- Bullying will not be tolerated.

### **Signs and Indicators**

- Child says they are being bullied.
- Is unwilling to go to club sessions.
- Becomes withdrawn, anxious or lacking in confidence.
- Feels ill before training sessions.
- Comes home with torn clothes or training equipment damaged.
- Have possessions go missing.
- Asks for money or starts stealing (to pay bully).
- Has unexplained cuts and bruises.
- Is frightened to say what's wrong.
- Gives improbable excuses for any of the above.
- In more extreme cases.
- Starts stammering, cries themselves to sleep or has nightmares
- Becomes aggressive, disruptive or unreasonable, is bullying other children or siblings.
- Stops eating, threatens or attempts suicide or runs away.



### **Code of Conduct for Parent/Spectators**

Parent/Spectators have a great influence on children's enjoyment and success in football. All children play football because they first and foremost love the game – it's fun. It is important to remember that however good a child becomes at football within a club it is important to reinforce the message to parents/spectators that positive encouragement will contribute to:

- Children enjoying football
- A sense of personal achievement
- Self-esteem
- Improving the child's skills and techniques

A Parent/Spectators expectations and attitudes have a significant bearing on a child's attitude towards:

- Other players
- Officials
- Managers
- Spectators

We expect that all Parents/Spectators within the club are always positive and encouraging towards all of the children not just their own.

Encourage Parents/Spectators to:

- Applaud the opposition as well as your own team
- Avoid coaching the child during the game
- Not to shout and scream
- Respect the referee's decision
- Give attention to each of the children involved in football not just the most talented
- Give encouragement to everyone to participate in football, irrespective of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

Unseemly behaviour will not be tolerated. The Club and Team Managers are held responsible for the behaviour of the players and spectators before, during and after the game. The Club will be disciplined by the FA or League for any incidents that involve players or spectators and could face sanctions including dismissal from FA affiliate leagues.

### **Guidelines for Parents/Spectators**

These guidelines are intended to ensure that all parents/spectators maintain high standards of behaviour whilst representing the Club:

- The decision of match officials must not be questioned
- Parents and spectators must not become involved in arguments with match officials, opposing players and supporters
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour
- It is especially important for parents and spectators to stay behind the Respect Barrier and not enter the field of play during a match
- All disputes regarding the behaviour of match officials or the opposing players and spectators will be the responsibility of the Team Manager who will follow the official procedures for the registration of a complaint
- We expect that all players and spectators will appreciate skill and effort from both teams, irrespective of the result
- Encourage the team from the touchline, but please keep quiet about any mistakes that are made.
- Remember that children are involved in football for their own enjoyment, not to meet your expectations
- Be supportive of the Manager and Coach
- Leave any coaching to the Manager – it is more effective and less confusing to the players
- Encourage players at half time to get a drink and report straight to the Manager for a team talk
- All players, parents and spectators should try to minimize any nuisance to residents in the vicinity of the matches (e.g. excessive noise, inconsiderate parking of cars, litter etc)
- Respecting rights, dignity and worth of each and every person and treat equally within the context of the sport, irrespective of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability

Woodhouse Juniors reserve the right to ask any individual to move away from the match sidelines and if necessary to leave the Club grounds if they seem to be demonstrating actions to conflict this policy.

Thank you for your co-operation to keep the game of football safe and fun for all.

CommitteeWJFC

## Parents Photography Consent Form

2016-17

Woodhouse Juniors FC may wish to take photographs of individual players and team sections under the age of 18 that may include your child during their registration of the Club. The club requires parental consent to take and use photographs.

Parents/Carers have a right to refuse agreement to their child being photographed.

As the parent/carer of \_\_\_\_\_ please complete the form below in respect of your child or children. Please note you can withdraw your consent in writing to the Club Welfare Officer at any time should you wish to.

Take photographs to use on the Club website                      consent given  
   consent not given\*

Take photographs to include with newspaper articles              consent given  
   consent not given\*

Employ a professional photographer (approved by the Club) who will take photographs  
in competitions/tournaments/club events.                      consent given  
   consent not given\*

\*delete as appropriate

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Please visit: [www.TheFA.com/Footballsafe](http://www.TheFA.com/Footballsafe) for more information on - Celebrating Football Through Photographs and Video.





## **Code of Conduct for Players**

Players are the most important people in the sport. Playing for the team and the team to win is the most fundamental part of the game. But not winning at all costs – Fair Play and respect for all others in the game is fundamentally important.

### **Obligations towards the game**

A player should,

1. Make every effort to develop their own sporting abilities, in terms of skill, technique, tactics and stamina.
2. Give maximum effort and strive for the best performance during a game, even if a team is in a position where the desired result has already been achieved.
3. Set a positive example for others, particularly young players and supporters.
4. Avoid all forms of gamesmanship and time wasting.
5. Always have regard for the best interests of the game, including where publicly expressing an opinion on the game and any particular aspect of it, including others in the game.
6. Not use inappropriate language.

### **Obligations towards one's own team**

A player should,

1. Make every effort consistent with Fair Play and the Laws of the Game to help his own team win.
2. Resist any influence that might, or might be seen to, bring into question his commitment to the team winning.

### **Respect for the Laws of the Game and competition rules**

A player should,

1. Know and abide by the laws, rules and spirit of the game, and the competition rules.
2. Accept success and failure, victory and defeat, equally.
3. Resist any temptation to take banned substances or use banned techniques.

### **Respect towards opponents**

A player should,

1. Treat opponents with due respect at all times, irrespective of the result of the game.
2. Safeguard the physical fitness of opponents, avoid violence and rough play, and help injured opponents.

### **Respect towards the Match Officials**

A player should,

1. Accept the decision of the Match Officials without protest.
2. Avoid words or actions that may mislead a Match Official.
3. Show due respect towards Match Officials at all times and they must not be verbally or physically abused under any circumstances.

### **Respect towards Team Officials**

A player should,

1. Abide by instructions of their Coach and Team Officials, provided they do not contradict the spirit of this Code.
2. Show due respect towards the Team Officials of the Opposition.

### **Obligations towards Supporters**

A player should,

1. Show due respect to the interests of the supporters.

### **Guidelines for Players**

These guidelines are intended to ensure that all players maintain high standards of behaviour on and off the field of play whilst representing the club.

1. Be punctual for all coaching/training sessions and matches.
2. Inform your team manager/coach as soon as possible if you are unable to attend coaching/training sessions or are unavailable for matches for whatever reason.
3. Take pride in your appearance.
4. Ensure that your boots are clean, correctly laced and that your studs are in good condition and do not present any danger to other players.
5. Shin pads must be worn for all matches and training sessions. They should be covered by long socks and it will be necessary to supply your own tie ups. You will not be allowed to participate without them.
6. Jewellery must not be worn for all matches and training sessions. Any item that cannot be removed can be covered with sticky tape/plaster (at the referee's discretion).
7. Bring a water bottle with you to coaching/training sessions and matches.
8. At half time get a drink and report straight to the Manager/Coach for a team talk.
9. All players are required to act within the spirit of good sportsmanship and abide by the "Laws of the Game".
10. The decisions of the Match Officials will not be questioned – we all make mistakes.
11. Violent play and foul or abusive language will not be tolerated under any circumstances.
12. Players should thank the Match Officials after the game – without them we cannot play at all.
13. Players should shake hands with their opponents before leaving the field of play regardless of the score.
14. Let us leave a favourable impression on our opponents.
15. Players should show due respect for their own and other people's property – try to leave the playing fields in good order. Please do not bang your football boots in the car park at Flockton Park.
16. Respect the rights, dignity and worth of each and every person and treat them equally within the context of the sport irrespective of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

Thank you

Committee WJFC



## Social Media Guidance Note

### Social Media

For the purpose of this document “social media” refers to blogs, micro blogs (e.g. Twitter), social networks (e.g. Facebook), photo sharing and video sharing sites (e.g. Flickr and You Tube) wikis, virtual worlds and yet to emerge social technologies.

Web forums and other networking methods that allow people to share content, such as email discussions lists are also covered by this note.

Social media has created many positives in current society. It also has the ability to be misused to facilitate anti-social, inappropriate and even illegal behaviour and activities.

What people post using social media can have a direct bearing on our club’s members and our club’s reputation.

Our club’s relationship with fellow clubs, partners, sponsors, volunteers and supporters are highly valued by us and can easily be damaged by a thoughtless comment.

The aim of this guidance note is to inform our club members and to highlight the need to act responsibly when using social media.

### When engaged in social media please take note of the following points:

- Do not reference any club official (Club Management Committee) without obtaining their permission to do so.
- Always post as yourself. Do not post as someone else or use pseudonyms.
- If you publish content related to Woodhouse Juniors FC, identify yourself and use a disclaimer such as, “The views in this post are my own and do not reflect those of Woodhouse Junior Football Club”
- Post responsibly and protect your privacy
- Take responsibility for the content you post. What you post can be viewed by both personal and a wider audience. Social media has varying levels of security and is vulnerable to security breaches.
- Do not use insults, obscenities, racial or ethnic slurs.
- Treat others as you wish to be treated.

Specific information relating to WJFC, e.g. players home address or medical history is not to be discussed or referred to via social media, even in private messages between WJFC members who may have authorised access to such information.

**Any violation may result in disciplinary action being taken as deemed appropriate by the Club Management Committee.**



## **Woodhouse Juniors Football Club**

### **Safeguarding Children Policy**

#### **2016-17 Woodhouse Junior Club Welfare Officer Rob King 07425178069**

Woodhouse Junior Football Club acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care and is committed to working to provide a safe environment for all members. A child or young person is anyone under the age of 18 engaged in any club football activity. We subscribe to The Football Association's Safeguarding Children – Policy and Procedures and endorse and adopt the Policy Statement contained in the document.

The key principles of The FA Safeguarding Children Policy are that:

- The Child's welfare is, and must always be, paramount consideration
- All children and young people have a right to be protected from abuse regardless of their age, gender, disability, culture, language, racial origin or sexual orientation
- All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately
- Working in partnership with other organisations, children and young people and their parents/carers is essential

We acknowledge that every child or young person who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from poor practice and abuse.

Woodhouse Juniors Football Club recognises that this is the responsibility of every adult involved in our club.

Woodhouse Juniors Football Club has a role to play in safeguarding the welfare of all children and young people by protecting them from physical, sexual or emotional harm and from neglect or bullying. It is noted and accepted that The Football Association's Child Protection Regulation (see The FA Handbook) applies to everyone in football whether in paid or voluntary capacity. This means whether you are a volunteer, match official, helper on club tours, football coach, club official or medical staff.

We endorse and adopt The FA's Responsible Recruitment guidelines for recruiting volunteers and we will:

- Specify what the role is and what tasks it involves
- Request identification documents
- As a minimum meet and chat with the applicant(s) and where possible interview people before appointing them

- Ask for and follow up with 2 references before appointing someone
- Require an FA CRB Unit Enhanced Disclosure where appropriate in line with FA guidelines

All current Woodhouse Juniors FC, Charter Standard Club members who are regularly caring for, supervising, training or being in sole charge of children and young people will be required to complete a CRB Enhanced Disclosure via The FA CRB Unit. If there are concerns regarding the appropriateness of an individual who is already involved or who has approached us to become part of Woodhouse Juniors FC Charter Standard Club guidance will be sought from The Football Association. It is noted and accepted that the FA will consider the relevance and significance of the information obtained via The FA CRB Unit Enhanced CRB Disclosure and that all decisions will be made in the best interests of children and young people. It is accepted that The FA aims to prevent people with a history of relevant and significant offending from having contact with children or young people and the opportunity to influence policies or practice with children or young people. This is to prevent direct sexual or physical harm to children and to minimise the risk of “grooming” within football.

Woodhouse Juniors Football Club supports the FA’s Whistle blowing policy. Any adult or young person with concerns about a colleague can ‘whistle blow’ by contacting The FA Safeguarding Team on 0844 980 8200 EX.4787, by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW1P 9EQ or alternatively by going to the Police, Children’s Services or the NSPCC. Woodhouse Juniors FC encourages everyone to know about it and utilise it if necessary.

Woodhouse Juniors FC has appointed a Club Welfare Officer in line with The FA’s role profile and required completion of the Safeguarding Children and Welfare Officers Workshop. The post holder will be involved with Welfare Officer training provided by The FA and/or County FA. The Club Welfare Officer is the first point of contact for all club members regarding concerns about the welfare of any child or young person. The Club Welfare Officer will liaise directly with the CFA Welfare Officer and will be familiar with the procedures for referring any concerns. They will also play a proactive role in increasing awareness of Respect, poor practice and abuse amongst club members.

We acknowledge and endorse The FA’s identification of bullying as a category of abuse. Bullying of any kind is not acceptable at our club. If bullying does occur, all players or parents/carers should be able to tell and know that incidents will be dealt with promptly. Incidents need to be reported to the Club Welfare Officer in cases of serious bullying the CFA Welfare officer may be contacted.

Respect Code of Conducts for Players, Parents/Spectators, Officials and Coaches have been implemented by Woodhouse Juniors FC. In order to validate these Respect codes of conduct the club has clear actions it will take regarding repeated or serious misconduct at club level and acknowledges the possible sanctions which may be implemented by the County FA in more serious circumstances.

Reporting your concerns about the welfare of a child or young person:

Safeguarding is everyone’s responsibility if you are worried about a child it is important that you report your concerns – no action is not an option. If you are worried about a child then you need to report it to the Club Welfare Officer.

If the issue is one of poor practice the Club Welfare Officer will either, deal with the matter themselves or seek advice from the County FA Welfare Officer. If the concern is more serious – possible child abuse, where possible, contact the County FA Officer first, then immediately contact the Police or Children’s Services.

If the child needs immediate medical treatment take them to a hospital or call an ambulance and tell them this is a child protection concern. Let your Club Welfare Officer know what action you have taken, they in turn will inform the County FA Welfare Officer.

If at any time you are not able to contact your Club Welfare Officer or the matter is clearly serious then you can either:

- Contact your County FA Welfare Officer directly – Clare Taylor 01142 414992 or [clare.taylor@sheffieldfa.com](mailto:clare.taylor@sheffieldfa.com)
- Contact the Police or Children’s Services
- Call The FA/NSPCC 24 hour Helpline for advice on 0800 800 5000

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